

Ben Stevens Presents



**75 Tips in
75 Minutes**

Legal IT 4.0 :: Montreal, Quebec
April 27, 2010

Switch from PCs to Macs



Use Dual Monitors



Maximize Screen Real Estate



Use Standardized Naming Conventions

100322 to Client re discovery

100320 from Smith re discovery

100213 clocked Temporary Order

100207 to Judge re Temp Order

100105 from Smith re Temp Order

091230 to Smith re Temp Order

091219 from Judge re instructions

091215 hearing notes

ScanSnaps for Everyone



FUJITSU



Consider Web Based Case Management



GoClio.com



RocketMatter.com

Get DropBox



DropBox.com

Organize with Evernote



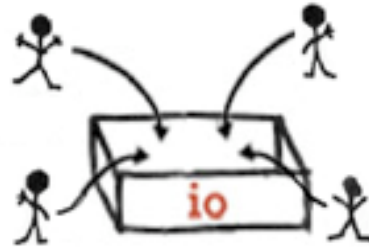
Evernote.com

Share Information via Drop.io

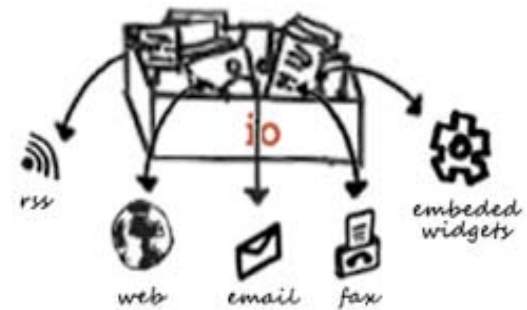
put anything



*collaborate
share the space*



get anywhere



drop.io

Calculate Dates Quickly

Enter date to add or subtract from

Month: Day: Year:

1-12
jan-dec 1-31 1-3999

[Specify time](#)

Add or subtract, a number of years, months and/or days

Years Months Days Weeks

[Specify time and/or hours/minutes/seconds](#)

Time and Date.com

Meet Halfway

MEETWAYS
MEET ME IN THE MIDDLE

HOME | ABOUT MEETWAYS | MEET BUSINESS | SPECIAL DEALS | BLOG | CONTACT US

Enter 2 addresses and a Point of Interest

1 FIRST ADDRESS OR ZIP CODE:

2 SECOND ADDRESS OR ZIP CODE:

3 POINT OF INTEREST:
(e.g. Pizza, Coffee, Bank) Leave Blank if none

4 **Halfway Point**
Find a point of interest between 2 addresses

Hungry?
Find a restaurant to meet a friend or client

Meet Business
Learn about the benefits of using meetways for your business

Special Deals
Find great deals and save some money!

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Easily Find People

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Name [Email](#) [Username](#) [Phone](#) BETA [Business](#)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
First Name	Last Name	City	State	Country

[Clear](#)

pipl.com

Travel with Kayak



- [Hotels](#)
- < [Flights](#) >
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- [More](#) ▾

Round-trip One-way Multi-city Weekend

From [\(custom\)](#)
 include nearby airports

Depart [\(flexible\)](#)
04/25/2010 Anytime ▾
Sunday, Apr 25 2010

To [\(custom\)](#)
 include nearby airports

Return [\(flexible\)](#)
04/27/2010 Anytime ▾
Tuesday, Apr 27 2010

1 traveler ▾ Economy ▾ Prefer Nonstop

Compare sites in new windows <input type="checkbox"/> Priceline <input type="checkbox"/> Hotwire <input type="checkbox"/> Airfare.com	<input type="checkbox"/> Travelocity <input type="checkbox"/> Expedia Compare all	More search options <input type="checkbox"/> Find Hotels too <input type="checkbox"/> Find Cars too
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[Search](#)

Kayak.com

Monitor Topics at Alltop

Law

Business

Technology

Family

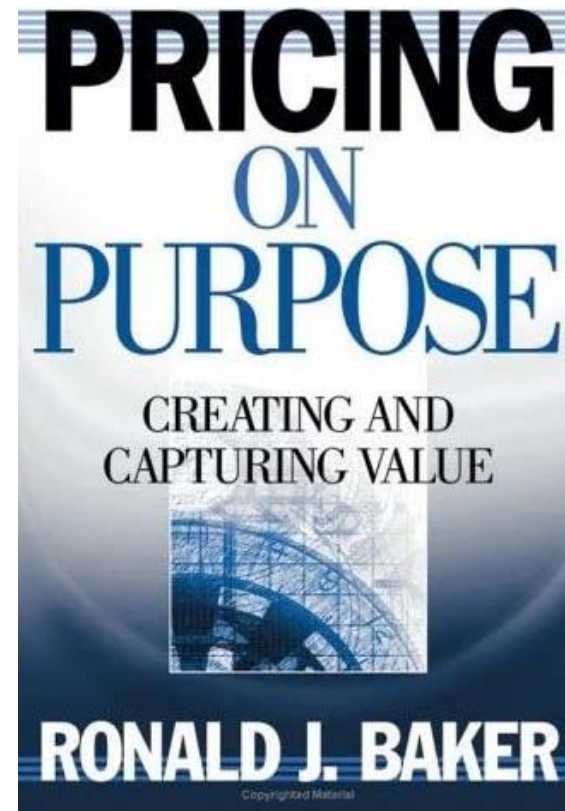
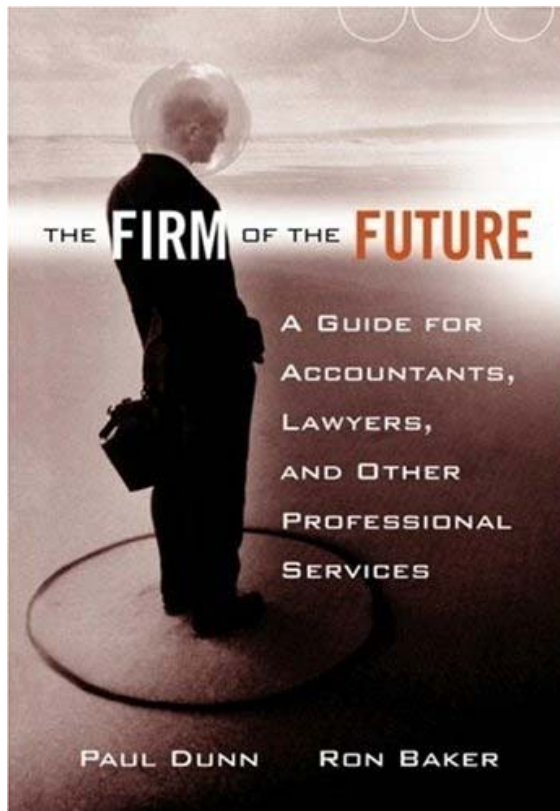
Health

Hobbies



Alltop.com

Consider Alternative Billing Methods



Utilize Online Banking



Never Forget Again

forlater.net

[About](#) [Help](#)

Send reminders to yourself and others

Now and in the future

Easy to use e-mail reminders.
Just enter your message, your e-mail and a date. forlater.net will then remind you at the right time.

Subject:

Content:

My e-mail:

Remind me at:

27-4-2010  10 : 00

Timezone:

-5:00 America/New_York

Your personal code:

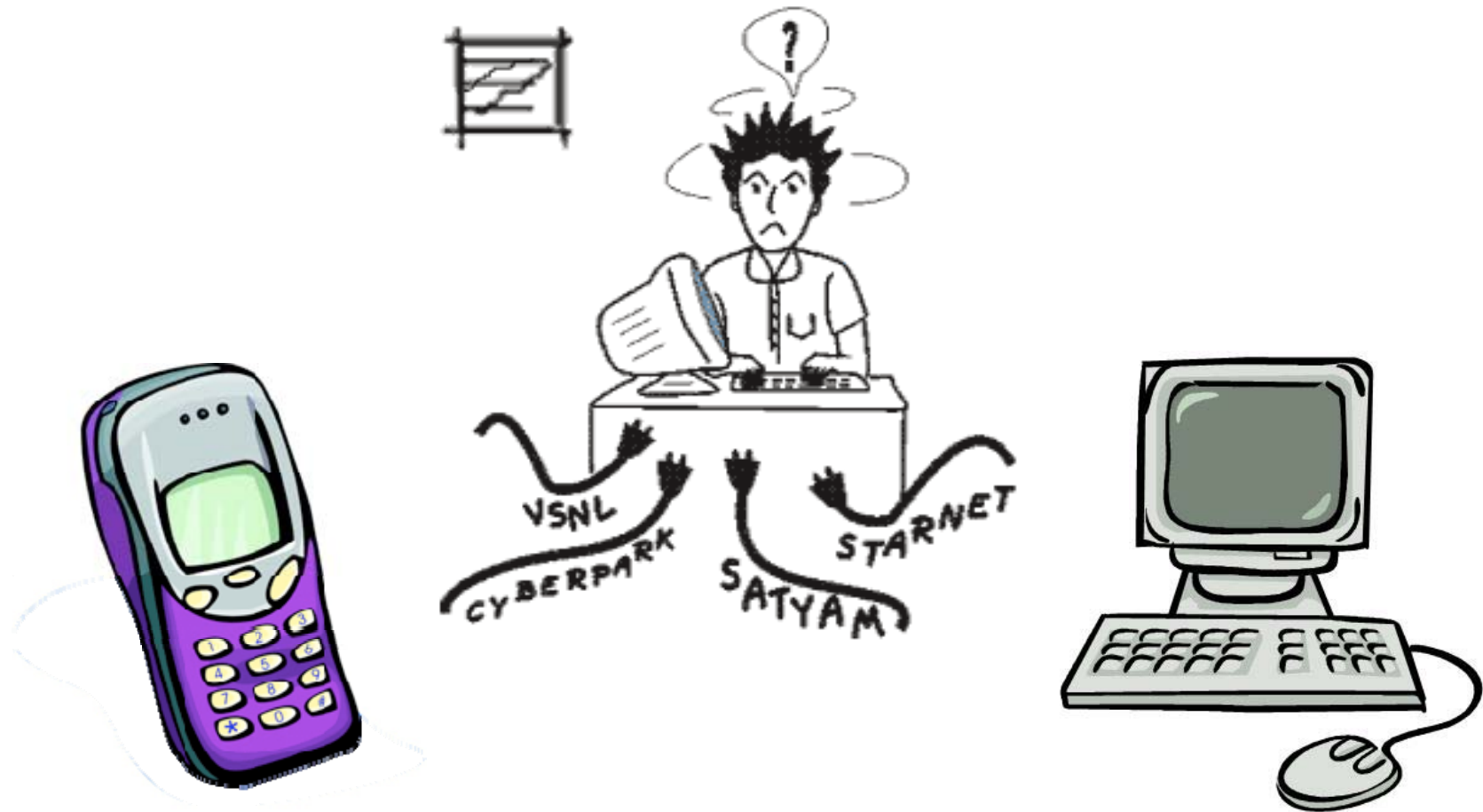
H Y S M Z

The code above:

Created by [Movinglabs](#) - [Write a Review](#) - [Weblog](#)
Also check out: [FLEXlists](#) to create simple sharable lists and databases
[PicturePush](#) quality photo upload and sharing

Remind me!

Know Your Providers



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Know Your Words



Legal-Abbreviations.org

Legal-Dictionary.org

Online Video Training



lynda.com

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TenMinuteMentor.com

Find the Forum for You



Macs In Law Offices (MILO)



MILO is a place for attorneys and other professionals to learn and share information to more effectively use Macs in law offices. We encourage open discussions, and we welcome your constructive input. We're glad you're here, and we look forward to hearing from you.

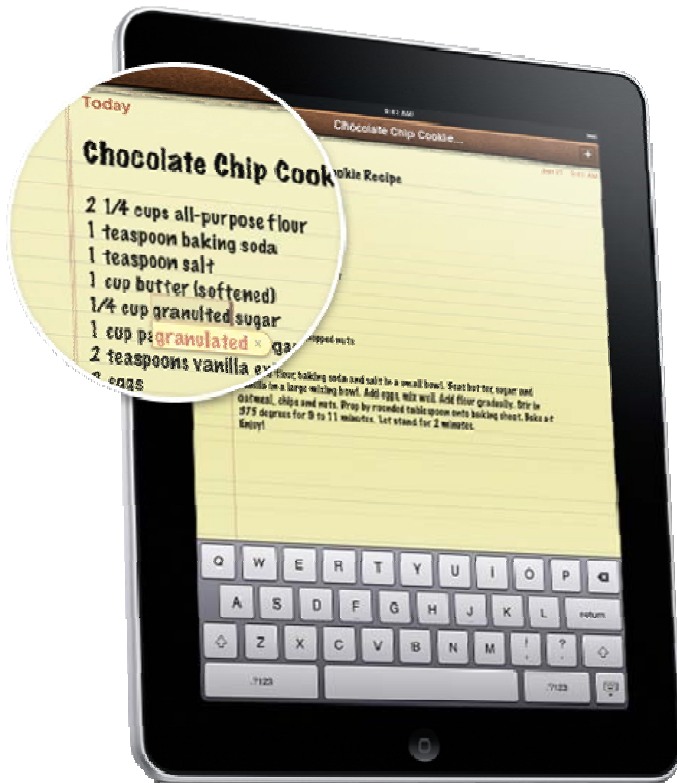
groups.google.com/group/milogroup/

“Must See” Site for iPhone Using Attorneys



iPhoneJD.com

iPad Resources for Lawyers



iPad Notebook
ipadnotebook.wordpress.com

Legal iPad
legal-ipad.com

Tablet Legal
tabletlegal.com

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